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Security Information

25 November 1952

MEMORANDUM FOR: Chief of Administration, DD/P

SUBJECT: T/O Authorization

REFERENCE:

1. C/SE Memo, same subject, dated 4 November 1952 and DD/P -Admin (Chief) Handwritten Notation Thereon
2. C/SE Memo, same subject, dated 14 November 1952
3. New T/O Approved 17 November 1952

1. Upon receipt of your handwritten note under reference one above, I prepared a memorandum (ref. 2) setting forth my desires and requests. However, upon receipt of the new T/O, it has been learned that two positions have been deleted: Intelligence Officer, OPS-GS-14 and Secretary-Stenographer, GS-6, both from the Divisions [REDACTED] 25X1A8a

25X1A8a [REDACTED]

2. Realizing the intent of my memorandum of 4 November might be misconstrued, I submitted a memorandum dated 14 November, setting forth the request to drop the Intelligence Officer, OPS-GS-14 position from the [REDACTED] and to redesignate the Secretary-Stenographer, GS-6, position of the same staff as Intelligence Officer, RPTS, GS-11 in the [REDACTED] of the [REDACTED].

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3. It is requested the change noted in para 2 be approved and appropriate notification be made to Personnel and this Division, thus re-establishing our Division personnel position ceiling at [REDACTED] which has been authorized by the DD/P.

25X9A2

25X1A9

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